

WASHINGTON STATE DEPARTMENT OF HEALTH OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING MINUTES

October 7, 2006
9:00 AM

Red Lion Hotel on the River,
909 Hayden Island Drive
Glisan Room
Portland, OR 97217

On October 7, 2006, the Occupational Therapy Practice Board met at Red Lion Hotel on the River, 909 Hayden Island Drive, Glisan Room, Portland, OR 97217. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

MARK LEHNER, OT, CHAIR
D. JILL PETRIE, COTA, VICE CHAIR
WENDY HOMES, OT
MICHELLE MOULTON, PUBLIC MEMBER

STAFF PRESENT

VICKI BROWN, PROGRAM MANAGER 3
JOY KING, EXECUTIVE DIRECTOR
DORI JAFFE, AAG ADVISOR

GUESTS PRESENT

BETTY QUINN
JAN HUTTON
SUMINTRA WATI
LORENE MORRIS

Saturday, October 7, 2006 – 9:00 AM – OPEN SESSION

1. CALL TO ORDER

The meeting was called to order at 9:09 am by Mark Lehner, OT, Chair.

- 1.1 Approval of Agenda – The agenda was approved as amended. The agenda was amended to have closed session business start after the Call to Order; then back to Item 2 in open session; and add Item 11 Comments from the American Occupational Therapy Association.

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1.2 Approval of Meeting Minutes from September 15, 2006

The September 15, 2006 meeting minutes were approved as presented.

9:12 AM to 10:09 AM – CLOSED SESSION

2.(13.)REVIEW OF APPLICATIONS

- 2.1 Applicant E – Approved pending issuance of Social Security Number.
- 2.2 Applicant F – Approved pending issuance of Social Security Number.

3.(14.)DISCIPLINARY CASE REVIEWS

- 3.1 Case 2005-05-0001OC – Closed Below Threshold
- 3.2 Case 2006-07-0001OC – Issue Notice of Correction

10:09 AM – OPEN SESSION

- 4. **RULES** - The Board determined that prior to the filing of the next CR-101's for rule changes; they will look at possible dates as to allow for prioritizing of the rules.
- 5. **PROGRAM REPORT** – Information was provided to the Board by the Program Manager.
 - 5.1 Budget Update/Charts – The Interim Operating Report for August 2006 and budget projections for the entire biennium was provided to the Board.
 - 5.2 Other – There was no other business under Program Report.
- 6. **REPORTS** – Jill Petrie, Vice-Chair, shared information with the Board regarding the National Board for Certification in Occupational Therapy (NBCOT) 2006 State Regulatory Conference she attended on September 30, 2006 in Alexandria, Virginia. The meeting for 2007 will be on October 27, 2007 in Washington, D.C.

Ms. Petrie indicated that there were only 24 states represented at the conference. She shared information on the survey Maryland had sent out. The Board decided that in the future they would like to do a survey and it should be evidence based.
- 7. **OPERATING AGREEMENT** - The Board reviewed and considered any changes to the operating agreement between the Department of Health and the Occupational Therapy Practice Board. The Board unanimously re-adopted the operating agreement with no changes and an effective date of October 7, 2006.

8. **SANCTION GUIDELINES** – Joy King presented background information on the sanction guidelines for the Secretary professions. After discussion, the Board made a motion to incorporate the sanction guidelines to be used with their disciplinary cases. The motion passed unanimously.
9. **OTD STANDARDS** – The Board completed the OTD Standards and requested Ms. Brown to submit the completed survey on their behalf.
10. **UPDATE FREQUENTLY ASKED QUESTIONS (FAQ's)** – The Board reviewed and recommended changes to the FAQ's that are listed on the Department of Health's Occupational Therapy website. Staff will update the FAQ's for posting on the web site and incorporate them into the school power-point presentation.
11. **FINALIZATION OF 2007 MEETING DATES** – The following are the adopted meeting dates for 2007:

DATE	LOCATION
JANUARY 19, 2007	Auburn – Auburn School District Board Room
APRIL 27, 2007	Bellingham – free facility
JUNE 25, 2007	Tumwater – free facility
SEPTEMBER 28, 2007	Walla Walla - TBD

12. **FUTURE AGENDA ITEMS**

- 12.1 Pamphlet from NBCOT
- 12.2 Possible survey – review sample DOH surveys

13. **CORRESPONDENCE** – The Board received correspondence from the American Occupational Therapy Association (AOTA). This correspondence will be added to a future meeting.

14. **OTHER OPEN SESSION BUSINESS**

AOTA web site information on foreign trained graduates - The Board discussed the two processes for a foreign trained graduate to be able to be licensed and the requirements for them to be able to take the NBCOT examination.

15. **ADJOURNMENT** – The Board adjourned at 11:47 a.m. with the next meeting scheduled for January 19, 2007 in Auburn, WA.

Respectfully submitted:

Approved:

Vicki Brown
Program Manager

Mark Lehner, OT, Chair
Occupational Therapy Practice Board